



Andy Beshear
GOVERNOR

**JUSTICE AND PUBLIC SAFETY CABINET
DEPARTMENT OF JUVENILE JUSTICE**

1025 Capital Center Drive, 3rd Floor
Frankfort, Kentucky 40601
Phone: (502) 573-2738

Keith L. Jackson
SECRETARY

Randy White
COMMISSIONER

October 13, 2025

Zach Ramsey, Director
Kentucky Admirative Office of the Courts
1001 Vandalay Dr
Frankfort, KY 40601-4414

Dear Director Ramsey

This letter serves as official notification that **Kentucky Administrative Office of the Courts** has been awarded **\$64,099** in federal Title II grant funds administered by the Kentucky Department of Juvenile Justice (DJJ). This grant supports activities taking place between **October 1, 2025, and September 30, 2026**.

Before finalizing the award and executing the award documents, please revise your Title II application budget to reflect the amount awarded, as indicated above. Additionally, ensure that all line items including **food costs** (e.g., snacks, meals) are removed, as these expenses are **not allowable** under federal funding guidelines.

Please also review and confirm that all fields on the **Contact Information** page are complete and accurate, including a current email address and phone number. Failure to provide complete and correct information may delay final approval.

Budget changes must be submitted by close of business on December 20, 2024.

Once all revisions have been submitted, please update your grant status to **“Budget Modifications Submitted.”** A Juvenile Justice Specialist will follow up soon to assist with finalizing the award binder, answer any questions, and support any additional system updates required.

Thank you for the vital work you continue to do across the Commonwealth in support of at-risk youth.

Sincerely,

Randy White
Commissioner